

# Triennial Election: Information for staff

## Which roll?

- You can only be on one roll. If you have a child at this school, you can decide which one.
- You are automatically on the staff roll.
- You must advise your returning officer in writing before the roll closes if you wish to change...

## BUT

- ...if you choose the parent roll, you cannot stand as a parent representative. You can vote.

*The decision you make stays in place until the next triennial election, unless your circumstances change.*

## Voting roll

The staff voting roll is held at the school office and can be viewed during normal school hours. You must advise the returning officer in writing before the roll closes if you wish to change to the parent roll.

## Nominations are online

[www.myschoolelection.nz/mynomination](http://www.myschoolelection.nz/mynomination)

The closing date and time is on your Call for Nominations email.

## You may nominate yourself

If you are on the staff roll, you can nominate yourself for staff rep. You can't nominate someone for the parent roll.

## Voting Method

**You will be advised by email from the returning officer whether this will be a postal ballot or an electronic election.**

Electronic voting requires the provider to be accredited. If electronic voting is permitted, you will be emailed a link at your school email address to the Voting Platform. You will still need your mobile phone to authenticate yourself.

If this is a postal ballot, you will be issued with papers through the school office. You must sign to receive your ballot paper.

Voting will close at **4pm** on the date specified in your emailed invitation to vote.

## Candidate Statement

Make sure your statement and photo is received by the nomination deadline so that it can be included on the voting platform.

The returning officer may remove or edit any part of the candidate's statement if it exceeds 400 words or is offensive or defamatory.

Your candidate statement and photo will appear on the online voting platform.

## Scrutineers

A candidate may nominate a person to check the vote count to make sure it is done correctly. Please advise the returning officer in writing of your scrutineer's name and contact details before election day. Candidates cannot be scrutineers.